

# Business continuity plan (Coronavirus – COVID-19)

17/03/2020

At Profreight we recognise and take extremely seriously the pivotal role we have in the provision of critical logistical supply chain services to the Channel Islands.

We are continually monitoring and reacting to the constantly changing status of the Coronavirus (Covid -19) pandemic and are continually sourcing guidance from the WHO (World Health Organisation), NHS and the Governments in both Britain, Jersey & Guernsey in addition to our industry trade bodies.

Based on current information it is assumed that COVID-19 is a zoonotic disease with human-to-human transmission occurring through droplets or contact. This human-to-human transmission may occur due to breaches in infection prevention and control (IPC) practices. Thus, a central focus of any prevention/control strategy is protecting our staff, suppliers, customers and all those we come into contact with.

Our strategy is one of surveillance, prevention and control to ensure we can continue to provide operational resilience within a changing health and safety environment. Our management team, dedicated health and safety team and all staff are continuously focussing their efforts throughout every aspect of our organisation to maintain safe working practices and service levels to the highest levels possible.

Some of the steps we have already taken include the removal of all non-essential business travel for staff, improved hygiene facilities, self-isolation, remote working / stay at home guidance, controlled access and distancing for all visitors to any of our locations. All visitors including drivers will be given clear guidance upon entry to any of our premises.

Our own driving staff have been informed to follow the guidelines of each collection and delivery point whilst maintaining distancing guidelines from individuals. We continue to communicate with those locations and understand any special instructions including self-isolation of the consignee.

We have separated operational areas within each location to reduce the chances of cross contamination. This will also enable provision of an agile solution to enable the instant relocation and/or reallocation of resource within any of our facilities ensuring we have a process in place to enable the prompt transfer to premises at our immediate disposal.

As I'm sure you can appreciate, we are all operating in a very difficult time, we will continue to support, plan and work with our customers on a day to day basis.